

MESAC VOLUNTEER CODE OF CONDUCT

Adopted January 22, 2003

MESAC Volunteers shall:

- Treat other MESAC volunteer co-workers in a respectful, cooperative and courteous manner at all times.
- Communicate all official business in a professional manner and refrain from making comments of a racial, sexual or derogatory nature.
- Use the name, emblem, endorsement, services or property of MESAC and the City of Costa Mesa for official business only.
- Not accept or seek on behalf of himself/herself or any other person, any financial advantage or gain of other than nominal value, which may be offered as a result of the volunteer's affiliation with MESAC and the City of Costa Mesa.
- Not publicly utilize any MESAC or City of Costa Mesa affiliation in connection with the promotion of partisan politics, religious matters, or positions on any issue not in conformity with the position of the City of Costa Mesa.
- Keep confidential all MESAC and City of Costa Mesa information that is available solely as a result of the volunteer's affiliation with MESAC.
- Not knowingly take action or make any statement intended to influence the conduct of MESAC or the City of Costa Mesa in such a way as to confer any financial benefit on any person, corporation, or entity in which the individual has a significant interest or affiliation.
- At all times act in a manner that is consistent with the best interests of MESAC and the City of Costa Mesa.